

## FORT BEND INDEPENDENT SCHOOL DISTRICT AGRICULTURE SCIENCE FACILITY USE INFORMATION

FBISD Agriculture Science facilities exist to encourage, promote, and grow the practice of agriculture within the district. The success of each facility requires the cooperative support of district personnel, campus teachers, and student members. Housing animals at an Agriculture Science facility is a privilege granted by the district and use of the facility is determined at each feeding period.

**FALL FEEDING PERIOD:** Applications for facility use will be available online on the first school day in October. All payments for rental agreements will be collected online at the following web address:  
<https://fortbendisd.revtrak.net/departments-group/adm-ag-barn/#/list>

- **Rental Application Period: October 1-31, 2018.** Applications and payments will not be accepted outside of this timeframe. Rental assignments are issued by the Ag Facilities Supervisor after online payment is verified and upon receipt of completed rental agreement. Rental pens are distributed on a first come, first serve basis in accordance with assignment order and space availability.
- **Rental Agreement End Date: March 15, 2019.** Students must remove animal projects from the facility on or before this date.
- **Mandatory Facility Cleaning: March 18-24, 2019.** Students must clean rental and common areas during this timeframe. Failure to adhere to cleaning requirements will result in a \$100 fee and placement on a campus fines and fees list if not paid.
- **Facility Access Times:** 5:00 am - 9:00 pm daily. Accessing the facility outside of this timeframe is considered trespassing; any deviation requires prior approval from the Ag Facilities Supervisor or appropriate teacher.
- **Fall Feeding Period Approved Shows:** Houston Livestock Show and Rodeo, San Antonio Livestock Show & Rodeo, Fort Bend County Fair (for 1-year SAE contracts).

**MANDATORY FACILITY MEETING:** A mandatory meeting is scheduled each feeding season to train barn patrons on the individual specifications of each facility. Attendance is required for all students, a parent, and his or her campus teacher.

- **Jimmy Klemstein Agriculture Facility Meeting: October 9, 2018**
- **Ronnie Davis Agriculture Facility Meeting: October 10, 2018**
- **Bonnie Beard Agriculture Facility Meeting: October 11, 2018**

Students who are unable to attend the meeting at their designated facility will be allowed to attend a training at a different location if available. *Students are not allowed access into a facility without attending the meeting.*

## STUDENT ELIGIBILITY AND SPACE ASSIGNMENT

Fort Bend Agriculture Science facilities are for FFA Supervised Agriculture Experience (SAE) projects. All animal projects are classified into two main categories – County Fair or Major Show. Only district-sanctioned market animals raised for approved shows are allowed which include steer, commercial heifers, pigs, lambs, goats, poultry, and rabbits. *Commercial heifers are those with a terminal show destination of the Fort Bend County Fair.* 4H projects may not be raised under the FBISD umbrella.

Eligibility for facility rental requires active FFA or Junior FFA membership. Active FFA members must be enrolled in an Agriculture class to use an Ag Science facility. Junior FFA membership is open to enrolled FBISD students within their district determined school feeder pattern. Rental assignments are limited to space availability and will be assigned in the following order:

1. County Fair animals
2. FFA students with single animal projects
3. FFA students with multiple animal projects – allowed after all single projects are assigned and if pen availability allows
4. Junior FFA students with single animal projects

## **STUDENT RESPONSIBILITIES**

The following policies and procedures are developed to help ensure the efficiency and effectiveness of each agriculture facility. The Jimmy Klemstein, Ronnie Davis, and Bonnie Beard Agriculture Science facilities are shared by several schools. Respect for teachers and staff, other parents and students, as well as all SAE animal projects is expected.

### **CARE OF ANIMALS**

- Raising an SAE project is the financial commitment and responsibility of the student.
- Animal projects must be fed, watered and cared for daily by the student.
- All animals will be protected from physical harm. Any animal abuse will be reported immediately to the Agriculture teacher.
- Students are responsible for the overall healthcare of their animal project including deworming and administering shots. Students must inform their Agricultural Science teacher when giving any medical substance to their SAE project.
- Medical procedures such as castration and dehorning require the attention of a veterinarian. All medical fees are the responsibility of the student.
- It is highly recommended that students purchase mortality insurance for their animal. FBISD is not responsible for death of an animal project.
- Students are responsible for the transport, disposal and associated costs of a deceased animal.
- Deceased animals cannot be disposed of on Fort Bend ISD property or in district waste containers.
- Students are responsible for hauling away animals from all shows as well as securing a buyer or outlet for market or sifted animals.

### **CARE OF FACILITIES**

- All SAE projects will only be allowed to occupy one animal per rental pen.
- Rental pens, common facility areas, and surrounding grounds will be kept neat and clean at all times by the student.
- As a safety precaution, no lock is to be attached to an animal's pen.
- Manure is disposed of in designated area only. Feed sacks and trash are not allowed in manure piles or dumpster.
- Feed must be stored in an enclosed container to prevent varmint and rodent problems.
- Rental pens are not to be decorated in any way with the exception of one identifying small plaque.
- Student provided materials (i.e. feed, rakes, shovels, and buckets) must be kept in rental pens or areas approved by the Ag Facilities Supervisor.

- Facility tools and equipment (i.e. wheelbarrows, brooms, shovels, hoses, blowers, scales, and chutes) are to be used with care and placed in proper location after use.
- Facility power equipment (i.e. power washer, tractor) and fans are not for individual student or parent use. These items may not be operated or moved by barn patrons.
- Alterations of the rental pens or facility are not allowed.
- Heat lamps and air conditioners are not allowed for any reason except in poultry and rabbit facilities.
  - *Jimmy Klemstein and Ronnie Davis Facility:* Two fans for steer or commercial heifer pens and one fan for pig, goat and lamb pens are allowed.
  - *Bonnie Beard Facility:* Fans for rental pens are not allowed without prior approval from the Ag Facilities Supervisor. Facility heating and cooling equipment may not be moved or altered by parents and students.
- Facility keys, key cards, and gate codes are to be kept confidential for the safety of students, parents and SAE projects.
- All students will participate in required facility cleanings scheduled by their Ag Teacher or the Facilities Supervisor to ensure that pens and common areas are cleaned appropriately.
- Animals must be removed from the facility at the end of the rental agreement.
- Facility concerns are to be reported to a student's Agriculture teacher who will then notify the Agriculture Facilities Supervisor. All patrons must adhere to the communication chain of command to ensure that concerns are properly addressed.

#### **BEHAVIOR AT FACILITIES**

- FBISD Ag Science facilities are an extension of the classroom and designed to enhance the learning experience of students. Fort Bend policies and procedures apply, including the Student Code of Conduct. Parents and students are held accountable for all actions while at a facility.
- Guests are considered trespassers if they are not given prior approval from the Ag Facilities Supervisor or appropriate Ag teacher for each visit. Immediate family members are the only allowable guests.
- Pets are not allowed within any facility.
- Alcohol, drugs, tobacco products, and profanity are prohibited.
- Proper clothing and shoes are mandatory. Flip flops are not allowable footwear at any Ag Science facility.
- Parking is allowed in designated areas only. Access roads and gates must not be blocked. *Student and parents are not allowed to drive into a facility for any reason without the express permission of the Ag Facilities Supervisor or the Ag Science teacher.*
- Any person caught tampering with another exhibitors' animal or tack supplies without approved permission will be subject to disciplinary action or immediate removal from the Agricultural facility.
- Student use of a Fort Bend Agriculture facility is a privilege that can be revoked due to inappropriate behavior and actions toward others, animals, or the facility. Students or parents who choose not to abide by the rental agreement will have district-approved consequences that may result in removal. In such case, students will be given seven days to remove and find alternate housing for their SAE project.

**FORT BEND INDEPENDENT SCHOOL DISTRICT  
APPLICATION FOR USE OF AGRICULTURE FACILITY**

Student's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Contact #: \_\_\_\_\_ Parent Contact #: \_\_\_\_\_

Parent E-mail Address: \_\_\_\_\_

Student's School Campus: \_\_\_\_\_ RevTrak Payment #: \_\_\_\_\_

Type of Animal: \_\_\_\_\_ Amount Due: \_\_\_\_\_

**FACILITY USE FEES AND AGREEMENT PERIOD**

District Sanctioned Show Animals	Rental Agreement Length	Facility Rental Amount
Steer	1-12 months	\$300
Commercial Heifer	1-12 months	\$300
Pig*	1-6 months	\$75
Sheep*	1-6 months	\$75
Goat*	1-6 months	\$75
Poultry*	1-2 months	\$35
Rabbit*	1-2 months	\$35

**\*Rental Agreement Effective Until March 15, 2019**

- Facility rental fees are non-refundable and will not be prorated due to date of move-in. Intentional forfeiture of rental fees or removal from the facility for any reason may result in loss of future use of the facility.
- Payment and agreement must be documented by the Facilities Supervisor before a pen can be issued. Animals will not enter into any FBISD barn without a completed and approved rental agreement and payment.
- Students are required to vacate the facility at the end of the rental agreement period.
- Failure to adhere to cleaning requirements will result in a \$100.00 fee and placement on a campus fines and fees list if not paid.
- Students will pay a \$10.00 fee for replacement of a lost key for the rabbit or poultry houses or for a lost key card assigned for access to a FBISD Agriculture facility. Failure to pay fee, return keys or key cards at the end of the rental period will result in placement on a campus fines and fees list.

*Housing an animal at a Fort Bend Agriculture Science facility is a privilege granted by the district that can be revoked.*

The FBISD Ag Science teachers and Ag Facilities Supervisor will follow district disciplinary procedures in the event of student misconduct. The consequences are as follows for students who choose not to adhere to policies and procedures:

1. First warning: Teacher and student conference
2. Second warning: Teacher, parent, student conference with campus Principal
3. Third warning: Removal of animal project(s) from the facility at the owner's expense

**SIGNATURE PAGE**

*By signing below, students and parents agree that they have read, discussed, and will adhere to all terms of the FBISD Agriculture Science Facility Use Information and Rental Agreement. Failure to follow outlined policies and procedures may result in district disciplinary action as well as removal from the facility.*

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Student Signature	Printed Name	Date
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Parent/Guardian Signature	Printed Name	Date
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Notary Signature	Printed Name	Date
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Notary Seal:

Career and Technical Education Public Notification of Nondiscrimination

The Fort Bend Independent School District, as an equal opportunity educational provider and employer, does not discriminate on the basis of race, color, religion, gender, sex, national origin, disability and/or age in educational programs or activities that it operates or in employment decisions. The district is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, as well as board policy not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)

If you suspect discrimination relating to the delivery of Career and Technical Education courses please contact Meredith Watassek, Director, (281) 634-1098, 16431 Lexington Blvd., Sugar Land, TX 77479.

*Complete all parts of application. Incomplete applications will be returned to the student without fulfillment of rental request.*